

Licensing Act Committee
Wednesday 26 January 2005
at 6.00pm
Town Hall, Eastbourne

MEMBERS

Councillors BELSEY, BOWKER, HARRIS, HERBERT, Mrs HOWLETT, MARSH, Mrs MURRAY, Mrs POOLEY, Mrs SIMS, SKILTON, SLATER, STEVENS, TAYLOR, WARNER and Miss WOODALL

AGENDA

- 1. ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN.**
- 2. APOLOGIES FOR ABSENCE.**
- 3. DECLARATION OF INTERESTS.** Disclosure of interests by Members in items on the agenda under the Code of Conduct.
- 4. URGENT ITEM(S) OF BUSINESS.** The Chairman to notify the Committee of any item(s) of urgent business to be added to the agenda.
- 5. RIGHT TO ADDRESS MEETING.** The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor respect of an item listed below and to invite the Committee to consider taking such item(s) at the commencement of the meeting.
- 6. TERMS OF REFERENCE.** To note the Committee's Terms of Reference as attached and which were approved by the Council at its meeting on 8 December 2004 – **Report 06.**
- 7. APPOINTMENT OF SUB-COMMITTEE CHAIRMEN.** To appoint up to 5 members as the Standing Chairmen to the Licensing Sub-Committees. Nominations will be tabled at the meeting.
- 8. DELEGATION OF LICENSING FUNCTIONS.** Report of Environmental Health Manager - **Report 08.**
- 9. LICENSING ACT 2003 – UPDATE.** Commercial Services Manager – Environmental Health to give **verbal report.**
- 10. PROCEDURES FOR LICENSING COMMITTEE.** Report of Head of Legal Services – **Report 10.**
- 11. MEMBER TRAINING.** To consider the following arrangements for Member Training:-

Visit to the Licensing Justices Court - Tuesday 8 February

Licensing Sub Committee Hearing Session – Date to be agreed

Inspection of Background Papers – Please see contact details listed in each report.

Councillor Right of Address - Councillors wishing to address the meeting who are not members of the Committee must notify the Chairman in advance.

Public Right of Address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting e.g. if the meeting is on a Tuesday, received by 12 Noon on the preceding Friday). The request should be made to Democratic Services at the address listed below. The request may be made by letter, fax or electronic mail. For further details on the rules about speaking at meetings please contact Democratic Services.

Further Information – Councillor contact details, committee membership lists and other related information is also available from Democratic Services.

Democratic Services, Town Hall, Grove Road, Eastbourne, BN21 4UG
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E Mail: councillors@eastbourne.gov.uk
Website at www.eastbourne.gov.uk

For general Council enquiries, please telephone (01323) 410000
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